

EL DORADO LAFCO  
LOCAL AGENCY FORMATION COMMISSION

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MINUTES OF FEBRUARY 22, 2012

STATE OF CALIFORNIA, COUNTY OF EL DORADO

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1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting of the Local Agency Formation Commission held February 22, 2012, was called to order at 5:30 p.m. by Chair Briggs in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California. Regular Members present were: City Members Bruce Grego and Wendy Mattson, District Member Ken Humphreys, County Members Ron Briggs and James R. Sweeney, and Public Member Don Mette. Others present were: Alternate District Member Shiva Frentzen, Alternate Public Member Norm Rowett, Executive Officer José C. Henríquez, Policy Analyst Erica Sanchez, and LAFCO Counsel Andrew Morris.

2. **ROLL CALL**

***VOTING MEMBERS:***

Briggs, Grego, Frentzen, Humphreys, Mattson, Mette, Sweeney

3. **CONSENT CALENDAR**

- A. ADOPTION OF AGENDA
- B. MINUTES OF THE REGULAR MEETING OF JANUARY 25, 2012
- C. REVIEW OF CLAIMS
- D. APPROVAL OF AMENDMENT TO CONTRACT WITH BEST, BEST & KRIEGER
- E. RECEIVE AND FILE LEGISLATIVE ANALYST'S OFFICE REPORT ON SPECIAL DISTRICT AND LAFCO
- F. AGENDA ITEM #9: CLARKSVILLE BUSINESS PARK ANNEXATION TO EID; ONE-YEAR EXTENSION OF TIME FOR COMPLETION OF CONDITIONS

Chair Briggs requested the addition of Item #9 to the Consent Calendar. By unanimous consent, Item #9 was moved to Consent.

**1<sup>ST</sup> MOTION**

Commissioner Grego moved to adopt the amended Consent Calendar, second by Commissioner Mattson.

**ACTION**

The motion was unanimously approved by the Commission.

4. **PUBLIC FORUM/PUBLIC COMMENT**

Chair Briggs opened the public forum. No member of the public addressed the Commission.

5. **ELECTION OF LAFCO OFFICERS FOR 2012**

This item was continued from the January meeting. Mr. Henríquez stated it is LAFCO's policy to select a Chair and Vice-Chair in the month of January or the first meeting of the year.

Chair Briggs opened the public forum. No member of the public addressed the Commission.

**MOTION**

Commissioner Sweeney nominated Commissioner Briggs as the Chair and Commissioner Mette as the Vice-Chair, second by Commissioner Mattson.

**ACTION**

The motion was unanimously approved by the Commission.

**6. DISCUSSION ON COMMISSIONER SEATING ARRANGEMENT**

Mr. Henríquez explained the difference in layout of the dais from the previous meeting room and how seating will be arranged to include all alternates. The Commission decided to reconsider the item at a later date.

**7. PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED WORK PLAN FOR FISCAL YEAR 2012-13**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission receive and adopt the Proposed Work Plan for Fiscal Year 2012-13.

Chair Briggs opened the public forum. No member of the public addressed the Commission.

**MOTION**

Commissioner Mattson moved to adopt the Proposed Work Plan for Fiscal Year 2012-13, second by Commissioner Grego.

**ACTION**

The motion was unanimously approved by the Commission.

**8. PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED BUDGET FOR FISCAL YEAR 2012-13**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission:

1. Receive the information related to the draft Proposed Budget for Fiscal Year 2012-2013;
2. Open the Public Hearing on the matter; and
3. Adopt the Proposed Budget for Fiscal Year 2012-2013.

Chair Briggs opened the public forum. No member of the public addressed the Commission.

**MOTION**

Commissioner Sweeney moved to adopt the Proposed Budget for Fiscal Year 2012-13, second by Commissioner Humphreys.

**ACTION**

The motion was unanimously approved by the Commission.

**9. APPROVAL OF A ONE-YEAR EXTENSION OF TIME FOR COMPLETION OF CONDITIONS: CLARKSVILLE BUSINESS PARK ANNEXATION TO THE EL DORADO IRRIGATION DISTRICT (LAFCO PROJECT NO. 2009-01)**

This item was moved to the Consent Calendar in a prior action.

**10. PROVIDE DIRECTION TO STAFF RELATING TO AUDITS**

Mr. Henríquez reviewed the staff report with the request that the Commission provide direction to staff on how it would like to proceed with the audits beyond Fiscal Year 2011-2012. The options included extending the current contract with Matson & Isom or circulate an RFP.

Chair Briggs opened the public forum. No member of the public addressed the Commission.

**MOTION**

Commissioner Mette moved to extend the current contract with Matson and Isom using a different internal auditor, second by Commissioner Sweeney.

**ACTION**

The motion was unanimously approved by the Commission.

**11. UPDATE ON THE POSSIBLE CONVERSION OF THE TAHOE PARADISE RESORT IMPROVEMENT DISTRICT TO A RECREATION DISTRICT**

Mr. Henríquez, Commissioner Grego and Counsel Morris gave an update after meeting with Mr. Cherry, President of Tahoe Paradise Resort Improvement District. In their opinion, the meeting was very productive.

**12. OTHER BUSINESS**

A. LEGISLATION

Chair Briggs was in favor of sending an opposition letter for SB46 and, by unanimous consent, the Commission directed staff to prepare a letter of opposition.

B. COMMISSIONER ANNOUNCEMENTS

C. COUNSEL REPORT

D. EXECUTIVE OFFICER REPORT

**13. ADJOURNMENT**

Chair Briggs adjourned the meeting at 6:15 pm in acknowledgement of Tomas Carlos Henriquez.

The next regularly scheduled LAFCO meeting will be March 28, 2012.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

  
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Interim Clerk to the Commission

  
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Chairperson