

### MINUTES OF MAY 27, 2020

#### STATE OF CALIFORNIA, COUNTY OF EL DORADO

---

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held May 27, 2020 was called to order at 5:30 p.m. by Chair Frentzen by video and teleconference, pursuant to California Governor's Executive Order N-29-20, issued on March 17, 2020, with no physical location available. Members of the public were able to access and participate in the meeting by teleconference, by dialing 712-775-7031 and entering the access code 403-016#.

Regular Members present were: City Members Mark Acuna and Cody Bass, County Members Shiva Frentzen and John Hidahl, District Members Holly Morrison and Tim Palmer and Public Member Michael Powell. Others present were: Alternate District Member Michael Saunders, Executive Officer José C. Henríquez, Assistant Executive Officer Erica Sanchez, and LAFCO Counsel Kara K. Ueda.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Frentzen made clear for the record of the meeting that members of the Commission would be participating in the meeting by teleconference. In accordance with the Brown Act and Executive Order N-29-20, the teleconference phone number for public participation had been identified in the public notice and agenda for the meeting.

Chair Frentzen briefly went through some special procedures required by the Brown Act, including the following statements regarding changes to the meeting procedures due to the COVID-19 pandemic. Chair Frentzen confirmed:

- There was no physical location for this meeting; the meeting was by virtual teleconference only, consistent with the Governor's Executive Order N-29-20.
- Commissioners would join the meeting via Zoom video conference and all actions would be taken by roll call vote.
- Members of the public had access to the meeting via Freeconferencecall.com and could listen to the meeting live by phone. The phone number and access to the meeting was provided on the meeting agenda.
- Members of the public wishing to make a comment on an item should notify the Executive Officer, who would take down their name and introduce them at the appropriate time. Once called, the member of the public should identify themselves by their name.

## 2. ROLL CALL

### **VOTING MEMBERS:**

Acuna, Bass, Hidahl, Morrison, Palmer, Powell, Frentzen

## 3. ADOPTION OF AGENDA

### MOTION

Commissioner Acuna moved to adopt the Agenda, second by Commissioner Palmer.

### ACTION

The motion was approved by the following vote:

AYES: Acuna, Bass, Hidahl, Morrison, Palmer, Powell, Frentzen

NOES: None

ABSTAIN: None

ABSENT: None

## 4. CONSENT CALENDAR

A. MINUTES OF THE REGULAR MEETING OF APRIL 22, 2020

B. REVIEW OF CLAIMS

C. APPROVAL OF THE CONTRACT WITH FECHTER & COMPANY FOR THE PROVISION OF  
AUDIT SERVICES

D. CANCEL THE JUNE 24, 2020 REGULAR MEETING

### MOTION

Commissioner Acuna moved to adopt the consent calendar, second by Commissioner Hidahl.

### ACTION

The motion was approved by the following vote:

AYES: Acuna, Bass, Hidahl, Morrison, Palmer, Powell, Frentzen

NOES: None

ABSTAIN: None

ABSENT: None

## 5. PUBLIC FORUM/PUBLIC COMMENT

Chair Frentzen opened the public forum and asked the Executive Officer if there were any speakers on this item. Staff confirmed no member of the public requested to address the Commission on this item.

## 6. CONTINUED PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED WORK PLAN FOR FISCAL YEAR 2020-21

Mr. Henríquez reviewed the staff report and recommended that the Commission receive and adopt the Proposed Work Plan for Fiscal Year 2020-21.

### MOTION

Commissioner Palmer moved to adopt the Proposed 2020-21 Work Plan, second by Commissioner Morrison.

**ACTION**

The motion was approved by the following vote:

AYES: Acuna, Bass, Hidahl, Morrison, Palmer, Powell, Frentzen  
NOES: None  
ABSTAIN: None  
ABSENT: None

**7. PUBLIC HEARING TO CONSIDER AND ADOPT THE FINAL BUDGET FOR FISCAL YEAR 2020-21**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission:

1. Receive the information related to the adopted Proposed Budget for Fiscal Year 2020-21;
2. Open the Public Hearing on this matter;
3. Adopt LAFCO Resolution L-2020-09 approving the Final Budget for Fiscal Year 2020-21, which reflects the Commission's priorities for the coming fiscal year; and
4. Direct staff to transmit the Final Budget to the funding agencies and others as specified in Government Code §56381.

Chair Frentzen opened the public forum and asked the Executive Officer if there were any speakers on this item. Staff confirmed no member of the public requested to address the Commission on this item.

**MOTION**

Commissioner Palmer moved to adopt Resolution L-2020-09 approving the Final Budget for Fiscal Year 2020-21, second by Commissioner Hidahl.

**ACTION**

The motion was approved by the following vote:

AYES: Acuna, Bass, Hidahl, Morrison, Palmer, Powell, Frentzen  
NOES: None  
ABSTAIN: None  
ABSENT: None

**8. CONSIDERATION AND APPROVAL OF THE CONTRACT WITH SOUTH FORK CONSULTING FOR THE COMPLETION OF THE MUNICIPAL SERVICES REVIEW AND SPHERE OF INFLUENCE STUDY FOR THE FIRE SUPPRESSION AGENCIES IN EL DORADO COUNTY**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission:

1. Approve the contract with South Fork Consulting, LLC to prepare and present the Municipal Service Review and Sphere of Influence Study for the fire districts in El Dorado County at a cost of \$95,000.
2. Authorize the Chair to sign the final agreement. The cost will be covered by the \$23,000 allocated funds in the Professional Services – MSR Outsourcing account of the El Dorado LAFCO 2019-20 Budget and the \$72,000 allocated in the 2020-21 budget considered in Item #7 of this Agenda.

Bruce Barraco, representing South Fork Consulting, addressed the Commission on the topic of preparation of the Fire MSR.

Chair Frentzen opened the public forum and asked the Executive Officer if there were any speakers on this item.

Division Chief Paul Lohan, representing El Dorado County Fire Protection District, addressed the Commission on the topic of the ultimate goal of the Fire MSR and the expectations after the MSR is completed.

**MOTION**

Commissioner Acuna moved to adopt Resolution L-2020-10 approving the contract with South Fork Consulting for completion of the Fire MSR, second by Commissioner Palmer.

**ACTION**

The motion was approved by the following vote:

AYES: Acuna, Bass, Hidahl, Morrison, Palmer, Powell, Frentzen

NOES: None

ABSTAIN: None

ABSENT: None

**9. OTHER BUSINESS**

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

**10. ADJOURNMENT**

Chair Frentzen adjourned the meeting at 6:52 pm.

The next regularly scheduled LAFCO meeting will be July 22, 2020.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

  
Executive Officer

  
Chairperson