

## MINUTES OF AUGUST 26, 2020

### STATE OF CALIFORNIA, COUNTY OF EL DORADO

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held August 26, 2020 was called to order at 5:30 p.m. by Chair Frentzen by video and teleconference, pursuant to California Governor's Executive Order N-29-20, issued on March 17, 2020, with no physical location available. Members of the public were able to access and participate in the meeting by teleconference, by dialing 712-775-7031 and entering the access code 403-016#.

Regular Members present were: City Member Mark Acuna, County Members Shiva Frentzen and John Hidahl, District Members Holly Morrison and Tim Palmer and Public Member Michael Powell. Others present were: Alternate District Member Michael Saunders, Executive Officer José C. Henríquez, Assistant Executive Officer Erica Sanchez, and LAFCO Counsel Kara K. Ueda.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Frentzen made clear for the record of the meeting that members of the Commission would be participating in the meeting by teleconference. In accordance with the Brown Act and Executive Order N-29-20, the teleconference phone number for public participation had been identified in the public notice and agenda for the meeting.

Chair Frentzen asked staff to briefly go through some special procedures required by the Brown Act, including the following statements regarding changes to the meeting procedures due to the COVID-19 pandemic. Staff confirmed:

- There was no physical location for this meeting; the meeting was by virtual teleconference only, consistent with the Governor's Executive Order N-29-20.
- Commissioners would join the meeting via Zoom video conference and all actions would be taken by roll call vote.
- Members of the public had access to the meeting via Freeconferencecall.com and could listen to the meeting live by phone. The phone number and access to the meeting was provided on the meeting agenda.
- Members of the public wishing to make a comment on an item should notify the Executive Officer, who would take down their name and introduce them at the appropriate time. Once called, the member of the public should identify themselves by their name.

**2. ROLL CALL****VOTING MEMBERS:**

Acuna, Hidahl, Morrison, Palmer, Powell, Frentzen

**3. ADOPTION OF AGENDA****MOTION**

Commissioner Acuna moved to adopt the Agenda, second by Commissioner Hidahl.

**ACTION**

The motion was approved by the following vote:

AYES: Acuna, Hidahl, Morrison, Palmer, Powell, Frentzen

NOES: None

ABSTAIN: None

ABSENT: Bass

**4. CONSENT CALENDAR**

Commissioners Acuna and Hidahl indicated their intent to abstain from Item 4A

**A. MINUTES OF THE REGULAR MEETING OF JULY 22, 2020****MOTION #1**

Commissioner Acuna moved to adopt the consent calendar, second by Commissioner Palmer.

**ACTION**

The motion was approved by the following vote:

AYES: Morrison, Palmer, Powell, Frentzen

NOES: None

ABSTAIN: Acuna, Hidahl

ABSENT: Bass

**B. REVIEW OF CLAIMS****C. OPEN THE PUBLIC COMMENT PERIOD FOR THE DRAFT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY FOR THE EL DORADO IRRIGATION DISTRICT (LAFCO PROJECT NO. 2019-01)****MOTION #2**

Commissioner Acuna moved to adopt the consent calendar, second by Commissioner Palmer.

**ACTION**

The motion was approved by the following vote:

AYES: Acuna, Hidahl, Morrison, Palmer, Powell, Frentzen

NOES: None

ABSTAIN: None

ABSENT: Bass

**5. PUBLIC FORUM/PUBLIC COMMENT**

Chair Frentzen opened the public forum and asked the Executive Officer if there were any speakers on this item. Staff confirmed no member of the public requested to address the Commission on this item.

**6. PUBLIC HEARING TO CONSIDER AND ADOPT THE ENVIRONMENTAL REVIEW AND THE MUNICIPAL SERVICES REVIEW AND SPHERE OF**

**INFLUENCE UPDATE FOR THE EL DORADO HILLS COMMUNITY SERVICES DISTRICT (LAFCO PROJECT NO. 2018-02)**

QK Senior Planner Jerome Keene reviewed the staff report with the recommendation that the Commission:

1. Receive and discuss the information related to the municipal services review and sphere of influence update for the El Dorado Hills Community Services District;
2. Open the public hearing on the matter;
3. Accept statutory exemption §15061(b)(3) from environmental review as the appropriate environmental review;
4. Adopt Resolution L-2020-12, adopting the municipal service review and sphere of influence update for the El Dorado Hills Community Services District; and
5. Direct staff to complete the necessary filings and transmittals as required by law.

Chair Frentzen opened the public forum and asked the Executive Officer if there were any speakers on this item. Staff confirmed no member of the public requested to address the Commission on this item.

**MOTION**

Commissioner Hidahl moved to continue the hearing to the September 23, 2020 meeting and directed staff to provide the 2012 MSR to Commissioners, along with an audit of previous findings from that MSR, and send the MSR to El Dorado County staff for review, second by Commissioner Acuna.

**ACTION**

The motion was approved by the following vote:

AYES: Acuna, Hidahl, Morrison, Palmer, Powell, Frentzen  
NOES: None  
ABSTAIN: None  
ABSENT: Bass

**7. CONSIDER THE COMMISSION'S PREFERENCE(S) FOR THE TOPICS OF POTENTIAL CALAFCO WEBINARS**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission consider the various topics the CALAFCO is offering for potential webinars and whether to vote together as a block or individually.

Chair Frentzen opened the public forum and asked the Executive Officer if there were any speakers on this item. There was unanimous consent not to take any actions on the item.

**8. OTHER BUSINESS**

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

**9. ADJOURNMENT**

Chair Frentzen adjourned the meeting at 7:15 pm.

The next regularly scheduled LAFCO meeting will be September 23, 2020.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

  
Executive Officer

  
Chairperson