

MINUTES OF JANUARY 22, 2014

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held January 22, 2014, was called to order at 5:30 p.m. by Chair Mette in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California and at the South Lake Tahoe City Council Chambers, 1901 Airport Road, South Lake Tahoe, California. Regular Members present were: City Members Brooke Laine and Carol A. Patton, District Members Shiva Frentzen and Ken Humphreys, County Members Ron Briggs and Ron "Mik" Mikulaco, and Public Member Don Mette. Others present were: Executive Officer José C. Henríquez, Policy Analyst Erica Sanchez, and LAFCO Counsel Kara K. Ueda.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Mette made clear for the record of the meeting that one member of the Commission would be participating in the meeting by speaker phone. In accordance with the Brown Act, the teleconference location had been identified in the public notice and agenda for the meeting.

Chair Mette briefly went through some special procedures required by the Brown Act. Commissioner Laine made the following statements:

- (1) Commissioner Laine confirmed she could hear Chair Mette.
- (2) Commissioner Laine confirmed she could hear the proceedings occurring on the Placerville site.
- (3) Commissioner Laine confirmed she had a copy of the agenda.
- (4) Commissioner Laine confirmed the LAFCO agenda was posted at her location.
- (5) Commissioner Laine confirmed that her location was reasonably accessible to the public, such that any member of the public could participate in the teleconference from his location if he or she wished to do so.
- (6) Commissioner Laine indicated that there were no members of the public who wanted to participate in the public comment portion of the meeting, or otherwise address any agenda item for the meeting.

After confirming with the members in the Placerville location, Chair Mette stated that the record should reflect that all Commissioners present had indicated that they were able to hear Commissioner Laine clearly.

After confirming with the members present at the Placerville location, Chair Mette stated that the record should reflect that no Commissioner had expressed doubt that Commissioner Laine was the party participating by teleconference.

2. ROLL CALL

VOTING MEMBERS:

Briggs, Frentzen, Humphreys, Laine, Mette, Mikulaco, Patton

3. ADOPTION OF AGENDA**MOTION**

Commissioner Humphreys moved to adopt the Agenda, second by Commissioner Frentzen.

ACTION

The motion was unanimously approved by the Commission.

4. CONSENT CALENDAR

- A. MINUTES OF THE REGULAR MEETING OF OCTOBER 23, 2013
- B. REVIEW OF CLAIMS
- D. 2014 MEETING CALENDAR
- E. RECEIVE AUDIT FOR FISCAL YEAR 2012-13 AND REPORT FROM MATSON AND ISOM

1st MOTION

Commissioner Frentzen moved to adopt the consent calendar, second by Commissioner Humphreys.

Commissioner Laine had some questions regarding Item C. Commissioner Mikulaco asked to pull Item C from the Consent Calendar. By unanimous consent Item C was pulled from Consent.

2nd MOTION

Commissioner Frentzen amended her motion to adopt the consent calendar with the removal of Item C, to be discussed after the public comment period, second by Commissioner Humphreys.

ACTION

The motion was unanimously approved by the Commission.

5. PUBLIC FORUM/PUBLIC COMMENT

Chair Mette opened the public forum. No member of the public addressed the Commission.

4. CONSENT CALENDAR

- C. RECEIVE AND FILE AN UPDATE ON THE DEUBEL ANNEXATION TO THE CAMERON ESTATES COMMUNITY SERVICES DISTRICT AND APPROVE A TIME EXTENSION FOR THE FINAL APPLICATION REQUIREMENTS

Chair Mette opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Briggs moved to adopt Consent Calendar Item 4C as presented with the extension, second by Commissioner Frentzen.

ACTION

The motion was unanimously approved by the Commission.

6. ELECTION OF LAFCO OFFICERS FOR 2014

Chair Mette opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Briggs moved to nominate the current Chair and Vice-Chair Don Mette and Ken Humphreys, respectively, and Commissioner Veerkamp as signatory, second by Commissioner Patton.

ACTION

The motion was unanimously approved by the Commission.

7. PUBLIC HEARING TO CONSIDER AND APPROVE THE ENVIRONMENTAL REVIEW AND THE CAMERON HILLS ANNEXATION INTO THE CAMERON PARK COMMUNITY SERVICES DISTRICT (LAFCO PROJECT NO. 2013-03)

Mrs. Sanchez reviewed the staff report with the recommendation that the Commission take the following actions:

1. Recognize that El Dorado County, as the lead agency for the project, has prepared a Mitigated Negative Declaration and CEQA determinations which have been found to be adequate for the purposes of the annexation and direct staff to file a Notice of Determination in compliance with CEQA and local ordinances implementing the same.
2. Consider and approve an amendment to the proposal to include concurrent detachment from County Service Area 9, Zone 17 – Ponderosa Recreation Zone.
3. Adopt LAFCO Resolution L-2014-01, and approve the Cameron Hills Annexation, as amended, to the Cameron Park Community Services District.
4. Waive the Conducting Authority Proceedings subject to Government Code §56663 and local policies.
5. Direct the Executive Officer to complete the necessary filings and transmittals as required by law.
6. Determine the effective date of the approval of this agreement to be five (5) working days after recordation by the County Recorder of the Executive Officer's Certificate of Completion once the imposed conditions are met.

Chair Mette opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Humphreys moved to approve staff's recommendation and adopt LAFCO Resolution L-2014-01, second by Commissioner Frentzen.

ACTION

The motion was unanimously approved by the Commission.

8. PUBLIC HEARING TO CONSIDER AND ADOPT THE ENVIRONMENTAL REVIEW AND THE GRIZZLY FLATS COMMUNITY SERVICES DISTRICT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY (LAFCO PROJECT NO. 2012-02)

Mrs. Sanchez reviewed the staff report with the recommendation that the Commission:

1. Receive and discuss the information related to the municipal services review and sphere of influence update for the Grizzly Flats Community Services District;

2. Open the public hearing on this matter;
3. Accept statutory exemption §15061(b)(3) from environmental review as the appropriate environmental review;
4. Adopt Resolution L-2014-02, adopting the municipal service review and sphere of influence update for the Grizzly Flats Community Services District; and
5. Direct staff to complete the necessary filings and transmittals as required by law.

Chair Mette opened the public forum.

Andre Legrand, representing the Grizzly Flats CSD, spoke to the Commission's concerns about the District's Capital Improvement Project funding mechanism.

MOTION

Commissioner Humphreys moved to adopt the Grizzly Flats CSD MSR and SOI and to adopt LAFCO Resolution L-2014-02, second by Commissioner Frentzen.

ACTION

The motion was unanimously approved by the Commission.

9. PROVIDE DIRECTION ON THE ESTABLISHMENT OF A RESERVE AND SELECTION OF THE BUDGET AD HOC COMMITTEE

Mr. Henríquez reviewed the staff report with the recommendation that the Commission receive the information on reserves and provide direction to staff. Also, he recommended that the Commission direct the formation of an ad hoc committee to provide guidance to staff as it prepares the Fiscal Year 2014-15 budget.

MOTION

Commissioner Briggs moved to appoint Commissioners Frentzen, Mette and Mikulaco for the Budget Ad Hoc Committee, second by Commissioner Patton.

ACTION

The motion was unanimously approved by the Commission.

10. DISCUSSION ON ROSENBERG'S RULES OF ORDER AND CONSIDERATION OF THEIR ADOPTION AS THE GENERAL GUIDE FOR CONDUCTING LAFCO MEETINGS

Mrs. Sanchez reviewed the staff report with the recommendation that the Commission receive the *Rosenberg's Rules of Order: Simple Rules of Parliamentary Procedure for the 21st Century* and provide direction to staff on whether or not to amend the Commission's Policies to adopt *Rosenberg's Rules* in place of *Robert's Rules of Order*.

MOTION

Commissioner Patton moved to make no change in policy regarding the conducting of LAFCO meetings, second by Commissioner Briggs.

ACTION

The motion was approved by the following vote:

AYES: Briggs, Frentzen, Mikulaco, Patton
 NOES: Humphreys, Laine, Mette
 ABSTAIN: None
 ABSENT: None

11. OTHER BUSINESS

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

12. ADJOURNMENT TO CLOSED SESSION

Chair Mette adjourned to Closed Session.

Public Employee Performance Evaluation:
Position Title: Executive Officer

13. RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORT

Chair Mette announced there was no reportable action from Closed Session and reconvened the meeting to Open Session.

14. ADJOURNMENT

Chair Mette adjourned the meeting at 7:45 pm.

The next regularly scheduled LAFCO meeting will be February 26, 2014.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**



Interim Clerk to the Commission



Chairperson